



## Film and Media Workshop Guidelines

**Deadline: June 3, 2024**

To view how to navigate the Joyn Submission System, please reference the [AAAP Annual Meeting Submission Instructions](#)

### Film & Media Workshop Overview:

- To use film or media to enhance the teaching of Addiction Psychiatry. A compelling film or media presentation should promote lively and thoughtful discussion.
- Please discuss the portrayal of addiction in the film or media presentation from a cultural, historical, and/or clinical perspective.
- This can include identifying discrepancies between clinical and media portrayals of addictive disorders and their treatment.
- This is an interactive session.
- The submission is open to AAAP members, clinicians, researchers, health professionals, and students.
- The total number of submissions accepted is one to two.

### Schedule/Length of Time:

#### *1.5 hours divided as follows:*

- Approximately the first 10-20 minutes: Introductory didactic presentation, highlighting principles and topics raised in the film or media presentation, that are relevant to the [AAAP mission](#). It is encouraged, but not essential, for a trainee (medical student, resident, or fellow) to make this presentation, under the oversight of the lead presenter.
- Approximately 45 - 60 minutes: Film or media presentation, dependent on broadcasting format.
- Approximately the last 20-30 minutes: Discussion of the film or media presentation, in general, and how it did or did not meet the educational objectives. The discussion is facilitated by the Chairperson, or a separate facilitator/moderator designated by the Chairperson or Scientific Program Committee (SPC).

### Film & Media Workshop Chairperson:

Each Film & Media Workshop will have one designated Chairperson who will be the main point of contact for AAAP and who is responsible for the following:

- Ensure each presenter meets all deadlines and requests from AAAP staff in a timely manner.
- Verify that the presentation includes the disclosure slide provided by AAAP.
- Confirm that all presenters adhere to the [Standards for Integrity and Independence in Accredited Continuing Education](#) and related AAAP policies, including that the Film and Media Workshop.
  1. Presents learners with only accurate, balanced, scientifically justified, evidence-based recommendations;
  2. Has learners' and patients' best interests in mind;
  3. Is absent of any promotion, marketing, or commercial tendency.
- Confirm that each presenter can be present in Naples, Florida, for the live presentation on November 14-17, 2024.
- Confirm that all presenters secure hotel and travel by September 1, 2024 (if applicable).
- Make sure all presenters register for the conference by September 1, 2024
- Additional Film & Media Workshop Chairperson expectations during the conference will be provided if your Workshop is accepted.

### Submission Process:

- **Funding:** In the disclosure section of this application, you must disclose any funding received for the development of the Workshop and its content (if applicable).
- **Requirement for submission:** The Film & Media Workshop Chairperson is responsible for completing the submission form for the entire proposed Film & Media Workshop. This would include confirming all presenters, moderators, and discussants have completed their submission forms.
- **COI:** The Film & Media Workshop Chairperson ensures all presenters have completed and submitted a Conflict of Interest (COI) form BEFORE the application is reviewed for preliminary acceptance by the AAAP Scientific Program Committee (SPC). Individual presenters will receive an email from [annual-meeting@aaap.org](mailto:annual-meeting@aaap.org) with instructions on completing their COI form.
- **After you submit this application:** You will receive a confirmation email from [annual-meeting@aaap.org](mailto:annual-meeting@aaap.org). After checking your junk folder, if you cannot locate this email, or have any questions about completing this application, please email [annual-meeting@aaap.org](mailto:annual-meeting@aaap.org).
- **Evaluation of proposals:** Each submission will be scored and ranked by the SPC and reviewed by the SPC COI Workgroup as appropriate.

**Acceptance of Proposals:** The chairperson is required to confirm preliminary acceptance via the instructions received via email.

- **Step 1:** Preliminary acceptance indicates progression to the next level of review and is contingent upon EVERYONE involved in the planning, content development, or presenting of the symposium disclosing all financial and/or professional relationships with commercial interests or advocacy groups.
- **Step 2:** Final acceptance is contingent upon receiving and approval of drafted presentation materials by **August 12, 2024**.
- **Step 3:** Final presentation materials are due by **September 20, 2024**.
  - **After the final submission, only minor grammatical edits will be made, given the COI approval.**

