



AAAP Abstract Submission Instructions

37th Annual Meeting and Scientific Symposium

Step 1. Navigate to [Our Submission Site](#)

Welcome to the AAAP 37th Annual Meeting and Scientific Symposium

November 12 - 15, 2026 | The Peabody Memphis | Memphis, TN

We're Headed to Memphis — We're Excited to Have You Join Us

Join us for the AAAP's 37th Annual Meeting and Scientific Symposium taking place **November 12-15, 2026**, in Memphis, Tennessee, at **The Peabody Memphis!**

AAAP's Annual Meeting brings together psychiatrists, primary care physicians, researchers, and allied health professionals to explore the latest scientific developments in substance use disorders and co-occurring psychiatric conditions. This meeting is designed to highlight emerging issues and evolving trends in Addiction Psychiatry, with a

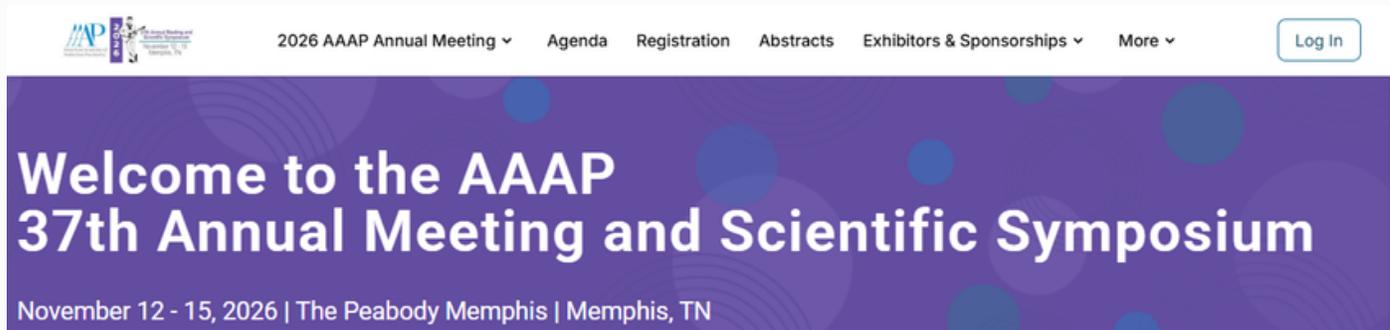


37th Annual Meeting and
Scientific Symposium

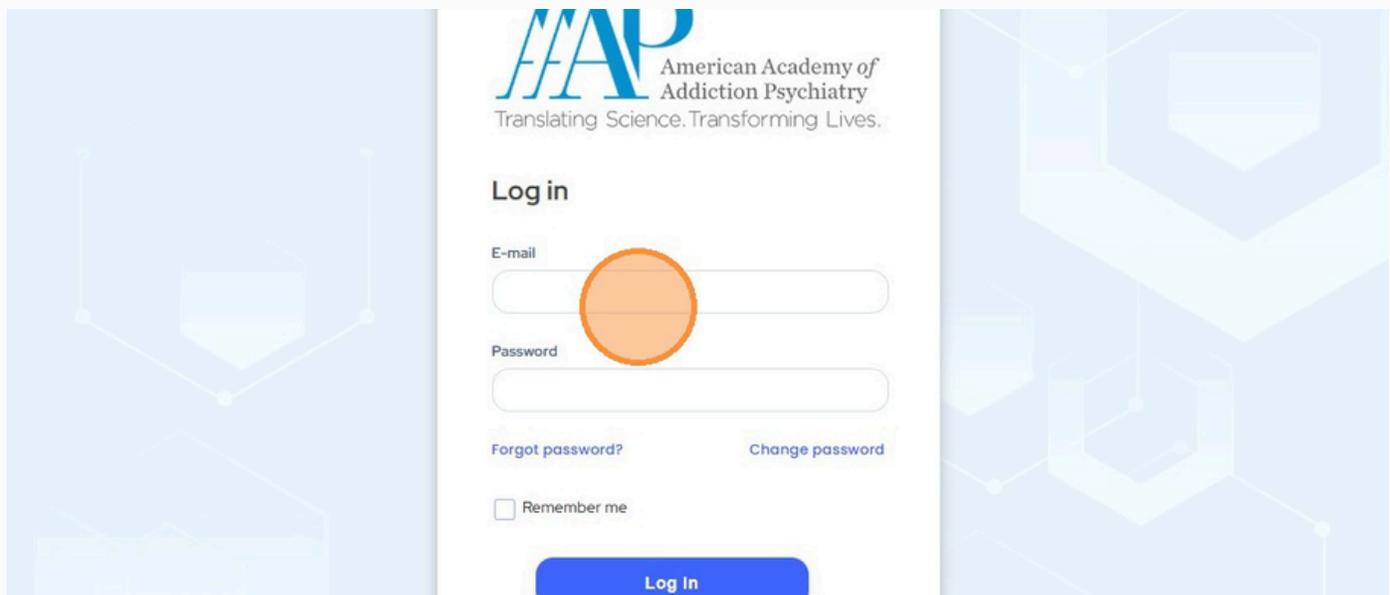
November 12 - 15
Memphis, TN

Step 2. On the right-hand side, click on “**LOGIN**” or

If you are a ‘**NEW USER?** Click on “**LOGIN**” and at the bottom of the screen click on “**CREATE AN ACCOUNT**”



The screenshot shows the top navigation bar of the AAAP website. It includes the AAAP logo on the left, a menu with items: "2026 AAAP Annual Meeting", "Agenda", "Registration", "Abstracts", "Exhibitors & Sponsorships", and "More", and a "Log In" button on the right. Below the navigation bar is a large purple banner with the text: "Welcome to the AAAP 37th Annual Meeting and Scientific Symposium" and "November 12 - 15, 2026 | The Peabody Memphis | Memphis, TN".



The screenshot shows the login page of the AAAP website. At the top is the AAAP logo and tagline: "American Academy of Addiction Psychiatry. Translating Science. Transforming Lives." Below this is the "Log in" heading. There are two input fields: "E-mail" and "Password". A large orange circle is overlaid on the E-mail field. Below the input fields are links for "Forgot password?" and "Change password". There is a checkbox for "Remember me". At the bottom is a blue "Log In" button.

Step 3. Once you log in, click on the **“Abstract”** at the top of the screen



Step 4. Read the info and Scrow down the page and click on **“Submit an Abstract”**

Important Submission Timeline Dates

Submission Type	Opens	Deadline	Status	Guidelines
Symposium	February 4, 2026	March 10, 2026	Opening Soon – Feb 4	Symposium Guidelines
Workshop	March 4, 2026	May 27, 2026	Not yet open	Workshop Guidelines
Film & Media Workshop	March 4, 2026	May 27, 2026	Not yet open	Film & Media Workshop Guidelines
Case Conference	March 4, 2026	August 4, 2026	Not yet open	Case Conference Guidelines
Paper Sessions	March 4, 2026	June 5, 2026	Not yet open	Paper Guidelines
Posters	March 4, 2026	July 17, 2026	Not yet open	Poster Guidelines

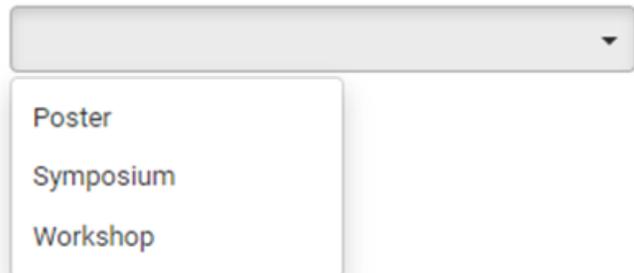
Submit an Abstract

Step 5. Click on **‘Start New Scientific Submission’**.



Please select a submission type from the drop-down below and complete the associated form.

Submission Type



A dropdown menu with a light gray background and a downward-pointing arrow on the right side. The menu is open, showing three options: "Poster", "Symposium", and "Workshop".



Step 6. Use the dropdown to select your submission type.

Step 7. After you select your Submission Type, the system will take you to Step 1. A new page will appear with a description and detailed instructions. Read this information carefully. By completing your submission, you confirm that you have read and agree to the terms and conditions.

Things to note:

Each submission type has different requirements. Be sure to review the specific guidelines for your selected category. These submission instructions are meant to guide you through how to properly submit your abstract.

All guidelines and instructions are linked throughout the website, including on the Guidelines page and within each submission portal.

Step 8. At the bottom of the page on question one you will see a set of questions. As Chairperson, you will enter the Submission Title and Category.

Please note: Once the title is entered, the title will automatically change to title case. You can ignore the auto title case by editing the title a second time.

Once complete, press 'Save and Continue'. Move to **Step 9** Below.

The screenshot shows a submission form with a progress bar at the top. The progress bar has four steps: 1. General (highlighted), 2. Participants, 3. Submission, and 4. Disclosures. Below the progress bar is a 'Save and Continue' button. The main content area is titled 'Submission Type' and has a dropdown menu set to 'Symposium'. Below this is a 'Symposium Description' section with a list of requirements. This is followed by a 'Symposium Chairperson' section with a list of responsibilities. Next is a 'Submission Process' section with a list of procedural steps. At the bottom, there are links to 'Symposium Guidelines' and 'AAAP Annual Meeting Submission Instructions', a note about adding participants, and a checkbox for agreement to terms and conditions. The 'Symposium Title' field is highlighted with a red circle and a '1' in a red circle, with a red arrow pointing to it from the text on the left. The field contains the text 'Kamolat Test' and shows '138 of 150 characters remaining'.

By completing the following submission form, I agree to the above terms and conditions.

1

Symposium Title *

Please enter the title of this symposium. (Max 150 Characters)

Kamolat Test

138 of 150 characters remaining

2

Select Topic Categories *

Select a category that is applicable to your abstract submission. If the appropriate category is not available, please choose "Other" than enter category below.

Addiction- Substance Use Disorders: Identifying, Diagnosing, Treating, and/or Managing

Return to Dashboard Submit Symposium

General Participants Submission 3 Disclosures 4

Previous Save Participants Finalize Submission

Participants

In this section, you will add the presenters to your proposed symposium. When adding presenters, please first use the search fields to identify presenter(s) who have an existing account (first and last). If your search results do not display the name of the person you are looking for, click 'Add a new participant'.

NOTE: If the Symposium Chair (or Co-chair when applicable) is also presenting a "Session Topic", they

Please refer to the [Symposium Guidelines](#) for additional information. Please refer to the [AAP Annual Meeting Submission Instructions](#) for additional information.

Step 9. Enter your participants by searching for them in the system first. If you cannot find them, you can add them manually by clicking 'Add a new participant'.

	Abstract Admin	Submission Status
Chair* Jessica Lewiston jlewiston@parthenonmgmt.com <input type="button" value="remove"/>	<input checked="" type="checkbox"/>	In Progress
Presenter* <input type="text"/> Search for participant Cannot find the participant? Add a new participant.	<input type="checkbox"/>	In Progress
Presenter* <input type="text"/> Search for participant Cannot find the participant? Add a new participant.	<input type="checkbox"/>	In Progress
Presenter* <input type="text"/> Search for participant Cannot find the participant? Add a new participant.	<input type="checkbox"/>	

If you would like to change a participant, you can click remove from this screen. This option will be available until submissions close.

You can also 'Edit Submission' for each presenter, if you need to add a bio or profile pictures on behalf of each presenter.

Please note the text and icon to the right of each participant. As Chairperson, you can view the status of each presentation and disclosure by clicking these icons.



Once all presentations are 'Submitted' you will be notified to come back here as Chairperson and 'Finalize' the overall submission.

Creating Overall Submission - Chairperson

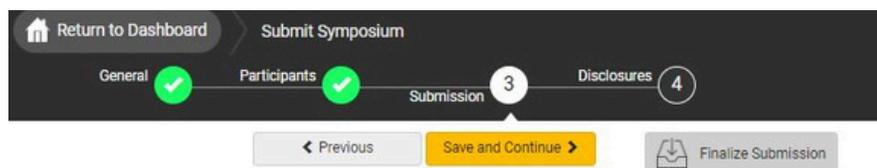
As the chairperson or presenting author, you will enter an overall abstract for the entire session. You will then complete the presentation description section, where you will enter the title and description for each individual presentation.

For paper or poster submissions, the presenting author will enter one overall abstract for the submission. All co-authors are required to log into the submission portal separately to complete their Conflict of Interest (COI) disclosures.

Complete the remaining questions as instructed. When all questions are completed, please click 'Save and Continue'.

Participants will then be asked to go in and submit their own bios, headshots, and disclosures.

Please note: You will not be able to finalize the entirety of the submission until ALL participants complete their disclosures and short bios.



Helpful tips for copy and pasting:

Only copy and paste plain text into the below boxes. Graphs and charts are not permitted.

Review your text for embedded formatting such as line breaks. (Please avoid copying from a PDF document.)

Review your text for special characters to ensure they have copied over correctly.

Refer to the [Symposium Guidelines](#) for additional information.

Refer to the [AAAP Annual Meeting Submission Instructions](#) for how to submit.

1

Summary *

AAAP symposia highlight new research relevant to public health trends that impact patient care, patient outcomes, professional and or clinical practice gaps. In 250 words or less, please provide an overview of the symposium. Please include the context or background that frames your symposium topic and how the symposium will impact professional/clinical practice, research, and/or education relevant to Addiction Psychiatry.

250 of 250 words remaining

2

Presentation Description *

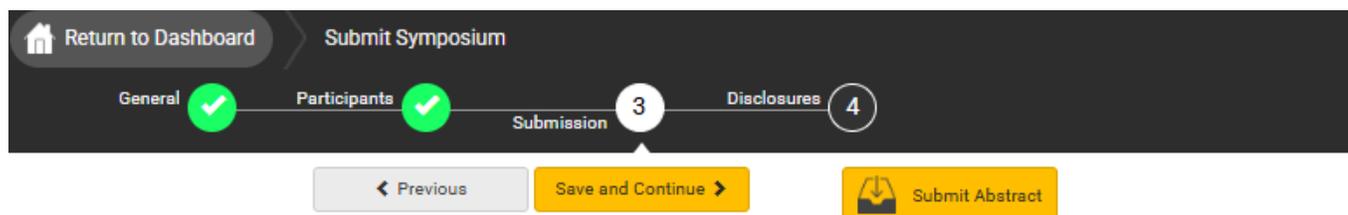
Provide titles and descriptions of each presentation that will make up the symposium. (Max 750 words)

750 of 750 words remaining

Creating Overall Submission - Participants

As a participant, you will be asked to provide the overall presentation title, consent to the release of rights, and complete the Conflict of Interest (COI) form.

Once complete, click 'Save and Continue' to move to Step 4 in the submission to complete your required disclosure.



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Please refer to the [Symposium Guidelines](#) for additional information.

Please refer to the [AAAP Annual Meeting Submission Instructions](#) for additional information.

1 Same Title as Presentation *

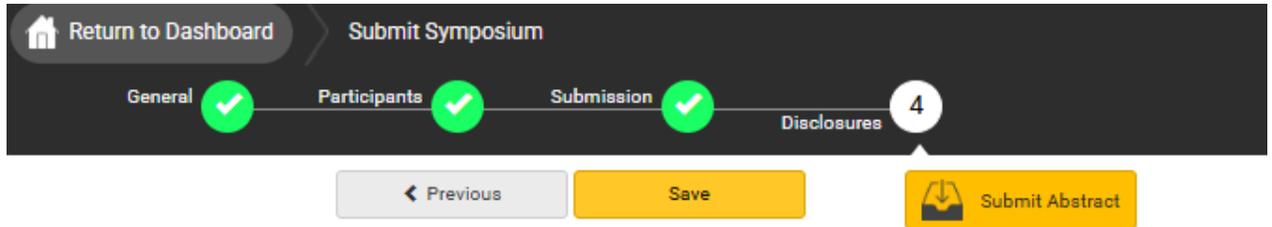
150 of 150 words remaining

2 Consent of Release of Rights *

- The Symposium Chairperson will combine and organize each presenter's materials into one coherent symposium slide deck.
- Draft PowerPoint slides, outlines, and educational materials for the presentation must be received from all presenters by August 12, 2026, and a final presentation will be expected September 30, 2026.
- If materials are not received by the assigned due dates, the symposium is subject to removal and an alternate presentation may be selected.
- The Symposium Chairperson and each presenter will complete the AAAP Conflict of Interest (COI) Form and attest that the information provided is correct to the best of their knowledge. Your full compliance with AAAP's expectations on disclosure of financial relationships with an ACCME-defined ineligible company is expected.
- All COI disclosure forms from all presentation contributors must be received by the submission deadline.
- Your full compliance with AAAP's expectations and policies on disclosure of financial and professional relationships is expected. AAAP will take steps to mitigate bias in presentations; this may include the following:
 - Requesting resubmission as a non-CME credit workshop or paper presentation
 - Withdrawing the presentation from the Annual Meeting.
- You agree that **recording of any kind during presentations is not permitted**, including but not limited to audio recording, video recording, photography, screen capture, or recording of slides or session content. All official recordings will be managed solely by AAAP.

Completing Disclosure

The disclosure must be completed by ALL participants. You can access the disclosure by progressing through the submission naturally or by clicking 'Disclosures' at the top of the page.



Note: You have full disclosures on file. These disclosures have been copied below. Any updates will be reflected in your other submissions.

You must answer all questions in order to move forward. Once you have completed the questions, please click 'Save' or 'Submit Abstract' to complete your submission.

Why am I asked to complete this disclosure form?

In support of improving patient care, American Academy of Addiction Psychiatry is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC) to provide continuing education for the healthcare team. We appreciate your help in partnering with us to follow accreditation guidelines and help us create high-quality education that is independent of industry influence. Please visit [The ACCME Standards for Integrity and Independence in Accredited Continuing Education](#) for more information.

Why do we collect this information?

Since healthcare professionals serve as the trusted authorities when advising patients, they must protect their learning environment from industry influence to ensure they remain true to their ethical commitments. Many healthcare professionals have financial relationships with ineligible companies. By identifying and mitigating relevant financial relationships, we work together to create a protected space to learn, teach, and engage in scientific discourse free from influence from organizations that may have an incentive to insert commercial bias into education.

What are the next steps in this process?

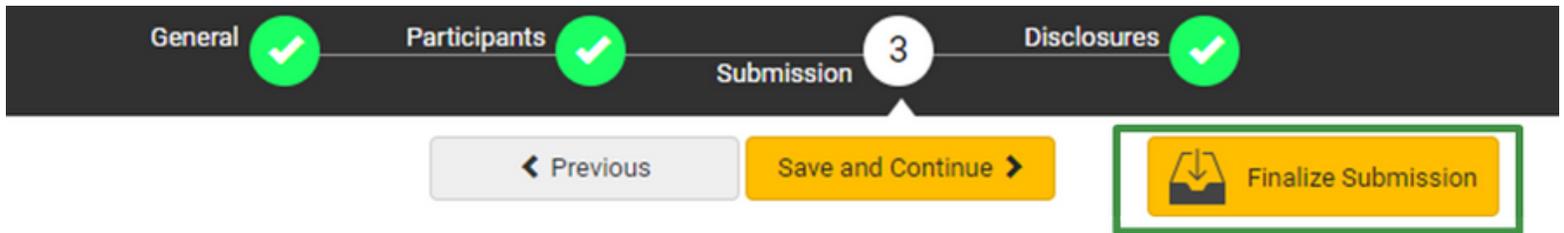
After we receive your disclosure information, we will review it to determine whether your financial relationships are relevant to the education. Please note: the identification of relevant financial relationships does not necessarily mean that you are unable to participate in the planning and implementation of this educational activity. Rather, the accreditation standards require that relevant financial relationships are mitigated before you assume your role in this activity.

Collecting Financial Relationships from Planners, Faculty, and Others

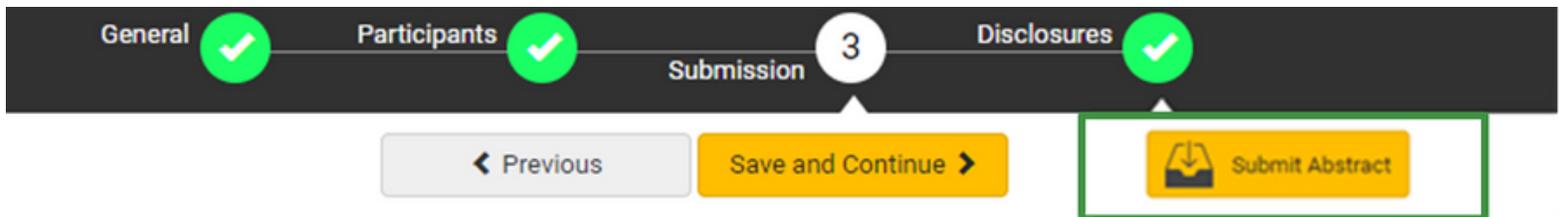
As a prospective planner or faculty member, we would like to ask for your help in protecting our learning environment from industry influence. Please disclose **all financial relationships** that you have had in the past 24 months with ineligible companies (see definition below). For each financial relationship, enter the name of the ineligible company and the nature of the financial relationship(s). There is no minimum financial threshold; we ask that you disclose all financial relationships, regardless of the amount, with ineligible companies. You should disclose all financial relationships regardless of the potential relevance of each relationship to the education you are participating in as a planner, instructor, or other role in control of content.

Completing Submission

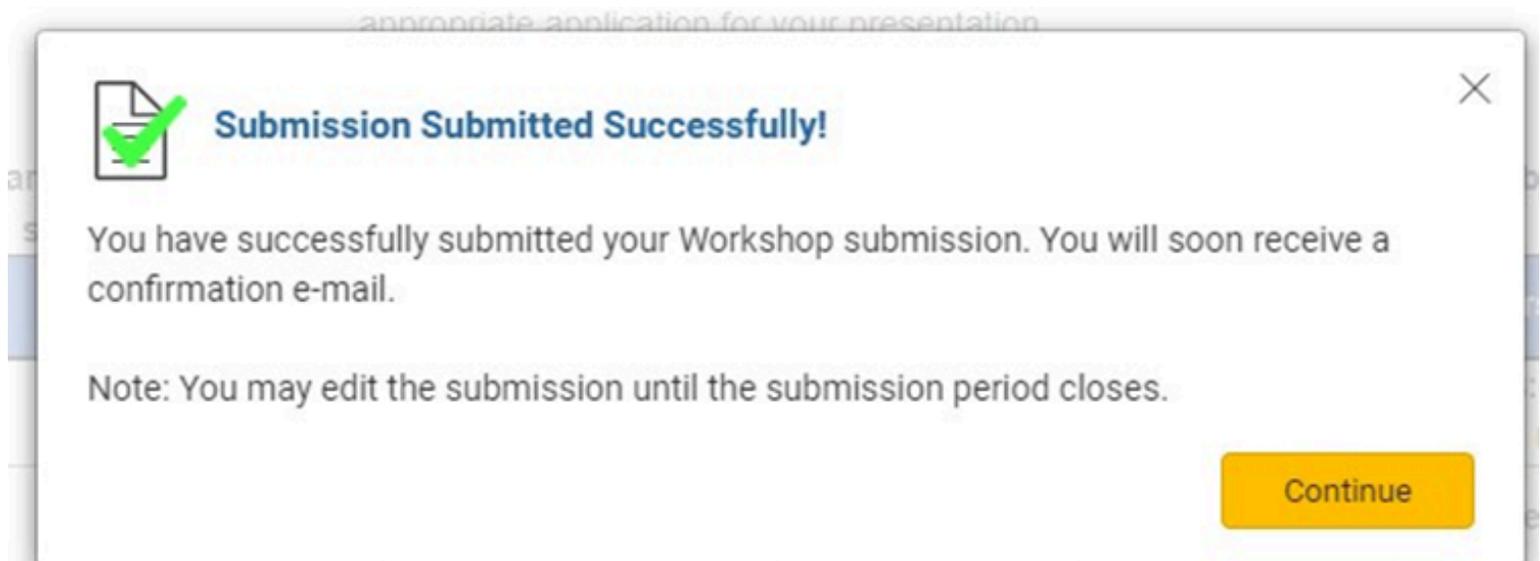
As Chairperson, when there are multiple participants, you will be unable to submit/finalize the submission until all participants completed their individual tasks (This includes if you are also listed as a presenter, you will need to submit your items as presenter as well). Once all participants have completed their tasks, you will receive an email letting you know, and you will need to go back in submit the entire panel by clicking Finalize Submission. Please note: if the ‘Finalize Submission’ button is not yellow, not all presenters have submitted their tasks yet.



If you are the only participant for your submission, or a presenter only, you should see the “Submit Abstract” in yellow at the top of the page once you complete your disclosure. You will click that button to submit.



Once your submission is complete, you will receive the following message, followed by an email.



Editing an Existing Submission

Log back into your profile and go to your dashboard (as indicated on page one). At the bottom of your dashboard is where you will find all the submissions that you are connected to. The titles of the submissions are listed under 'My Submissions'.

As a presenter, you can click into the title of the submission that you need to submit your individual information and disclosures.

As a Chairperson, you can click back in by clicking the title of the submission where your role is listed as 'Chairperson' to edit the overall submission, check progress of the presenters, and to submit your abstract.



Click on abstract title below to update and submit individual and supporting abstracts.

Status	My Submissions	Type	Role	
 Not Started	Nicole's Test	Symposia	Presenter	
 Not Started	Test	Symposia	Presenter	
 Not Started	Test	Symposia	Chair	delete